



Board of Directors Meeting Minutes

July 24, 2024

Board Members:

Present: Zach Daudert, Josh Theberge, Gary Schillinger

Absent: None

Quorum present? Yes

Others Present: None

Exec. Director: None

Other: None

Proceedings:

Meeting called to order at 6:00pm

Introductions were made between the attendees.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Zach Daudert would serve as temporary Chairman of the meeting.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Josh Theberge would serve as temporary Secretary of the meeting.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that the Secretary is to make and place a copy of the certified articles of incorporation and store them in the corporate records to be retained at our principal office.

Discussion of draft bylaws.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that the presented Bylaws including mission statement be adopted as the Bylaws of the organization. The Bylaws were signed by the temporary secretary, Josh Theberge.

Election of officers.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Zach Daudert would serve as Chairperson of the Board.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Josh Theberge would serve as Board Secretary.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Gary Schillinger would serve as Board Treasurer.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Zach Daudert would serve as President/Executive Director.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that the principal offices of the corporation are located at:

Together We Van, Inc.
1150 Snead Ave
Sarasota, FL 34237

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Josh Theberge is authorized to open a corporate business checking account for the corporation at the Bank of America and fund it with an initial donation of \$2,500 from Josh Theberge.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Josh Theberge, Zach Daudert and Gary Schillinger are authorized as signatories on all corporate bank accounts.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Zach Daudert is authorized to establish an account with Wave for bookkeeping once the bank account is established and funded.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Josh Theberge is authorized to apply with the Internal Revenue Service for tax-exempt status as a 501(c)(3) charitable organization.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Zach Daudert file all reports and registration statements required by our state statutes for new corporations. These reports/filings should include:

- Annual report for corporations in Florida
<https://services.sunbiz.org/Filings/AnnualReport/FilingStart>

Discussion of future board meetings.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that the next board meeting would be held on January 3, 2025 at 6pm EST. with the expectation that some of

the tasks assigned in this meeting would be complete (IRS application, bank account opened, etc.) and that subsequent meetings shall be held quarterly as follows:

April 4, 2025 at 6pm EST

July 3, 2025 at 6pm EST

October 3, 2025 at 6pm EST

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that Josh Theberge would apply for Florida State Sales Tax Exemption with Form DR-5.

RESOLVED: Upon motion duly moved, seconded and carried it was resolved that the following committees would be formed with their membership.

1. Executive Committee, members:
 - a. Josh Theberge
 - b. Zach Daudert
2. Fundraising Committee, members:
 - a. Josh Theberge
 - b. Zach Daudert
3. Planning & Strategy Committee, members:
 - a. Josh Theberge
 - b. Zach Daudert
 - c. Gary Schillinger
4. Governance Committee, members:
 - a. Josh Theberge
 - b. Zach Daudert
 - c. Gary Schillinger

Meeting adjourned at 8:00pm.

Minutes submitted by Secretary, Josh Theberge